

# 2005 Executive Proposed Budget

## WAUKESHA COUNTY PLANNING PROCESSES

### **PLANNING FOR THE FUTURE**

To plan for the future, Waukesha County continues to engage in a strategic planning process, which focuses on long term planning and our desire to be a mission driven organization continuously improving its services and operations.

The County develops a five-year capital projects and debt financing plans. In addition, a five-year operating budget plan is developed for Internal use, which incorporates significant strategic budget initiatives and budget drivers.

The County has planning process programs to identify and plan for recurring operational needs for the following including; Building and Grounds Maintenance; Vehicle Replacement; Technology and Transportation infrastructures.

### **Budget Book Reference**

The County's strategic plan is referenced throughout the document as part of each departments' strategic directives and objectives which is directly linked to the Waukesha County Mission Statement.

The County's Capital Plan and the operational equipment replacement/facility and grounds/parks maintenance plans are part of the operating budget document itself. The specific page references for these plans are included in the table of contents and budget index.

The specific plans and processes used in the development and management of the County budget are listed in the summary chart below.

	<b>TYPE OF PLANNING PROCESS</b>	<b>DESCRIPTION OF PROCESS</b>	<b>BUDGET IMPACTS</b>
Strategic Planning	Long Range (3 to 10 years) with objectives established for budget yr.	Department Plans are developed with review and coordination by the County Executive Office.	Allows for reallocation of resources to predetermined strategic goals and objectives.
Capital Projects Plan	Five year plan includes project listing by plan year.	County Executive submits plan for County Board approval by resolution with possible County Board amendments.	Provides predictable funding level from year to year to allow planning for debt service requirements and operating costs of new facilities and infrastructure improvements. (Section VII, Capital Projects and Operational Impacts)
Operating Budget Forecast	Internal operating plan to facilitate financial planning.	DOA Budget Division budget staff working together with department staff to determine key forecast assumptions to project major revenue sources and expenditures.	Provides for budget stability, planning and direction for future resource allocation decision-making.

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## WAUKESHA COUNTY PLANNING PROCESSES, CONT.

	TYPE OF PLANNING PROCESS	DESCRIPTION OF PROCESS	BUDGET IMPACTS
Technology Projects Review Process	Multi-year (3 years) technology review process	Department submit projects for review by Technology Review & Steering Committees. Criteria established to set priorities and make recommendations for funding.	Provides for thorough technology review, considers best practices and cost/benefit criteria. Ranks projects to meet budget priorities over three year planning period.
End User Technology Support	Multi-year plan to replace computers and network infrastructure. Provides for maintenance, help desk support & web administration.	DOA Information Systems (Computers) and Records Management (Copiers), maintain inventories and approve replacements/maintenance based on established criteria.	Allows for the funding of replacements, maintenance, help desk support, network infrastructure replacement and web administration annually. Replacement decisions consider changing software technology, economic issues, maintenance costs and downtime. Based on Total Cost of Ownership (TCO) concepts.
Building Maintenance	Five year plan by facility and maintenance activity or project.	Public Works Department prioritizes Departments' request for projects along with known required maintenance.	Provides a stable annual level of expenditures to insure continued maintenance of county facilities. (Public Works Section, 5 Year Building Improvement Plan)
Parks Maintenance	Three year plan to address County grounds and park facilities.	Parks and Land Use Department schedules identified ground maintenance projects according to priorities and funding level.	Provides for a stable annual level of expenditures to insure the continued maintenance of county grounds. (Parks, Environment, Education and Land Use Section, 3- Year Maintenance Plan)
Vehicle/Equip. Replacement	Five year plan to replace certain vehicles and contractor type equipment.	A Vehicle Replacement Advisory Committee reviews and approves replacement criteria.	Allows for the funding of replacements annually at an established base level and insures that the condition of the fleet is at an optimum level reducing fleet maintenance and costs of service. (Public Works Section, 5 Year Vehicle/Equipment Replacement Plan)
Highway Improvements Program - Culvert Replacement - Repaving Plan - Bridge Replacement	Internal ten year plan to maintain and improve County trunk highway system, that integrates with the 5 year Capital Planning Board.	Public Works Staff develops an internal highway improvement program based on SEWRPC's Highway Jurisdictional Plan with priorities and criteria. - Replace 15-20 culverts annually - Resurface 20 mi. of CTH using pavement mgmt. system with pavement index goal of >70%.	Long Term planning for highway infrastructure needs that mitigates future on-going maintenance costs, addresses highway safety issues, and extends the life of highways and bridges and the need for their reconstruction.